ADDENDUM #2
REQUEST FOR QUALIFICATIONS
BROWN BRIDGE DAM REMOVAL AND RESTORATION
BOARDMAN RIVER
EAST BAY TOWNSHIP, GRAND TRAVERSE COUNTY, MI
AMEC Project Number:  3310110027
April 18, 2012

Builders Exchange of MI Project Number:  2012-OE14 East Bay Township – RFQ
Demolition and Restoration Services BROWN BRIDGE DAM REMOVAL AND RESTORATION

RFQ Modifications
For clarification purposes, please note the following relative to the information provided in the Request for Qualifications (RFQ) dated April 3, 2012.

1. ACKNOWLEDGEMENT (page 1) has been modified as follows:

The Request for Qualifications (RFQ) including project support associated with the contractor procurement process is funded under grants received from the United States Fish & Wildlife Service, Sustain Our Great Lakes Program and the Great Lakes Fishery Trust.

2. Addendum to Section 6.0: Health and Safety and Substance Abuse Programs

Also, fill out the attached three page document titled Subcontractor Health, Safety, and Environmental Evaluation Form (revision 4/12/2012) (HAS Form) for each contractor involved in the project. These forms can be included as an appendix and not included in the 40 page limit. These forms can be sent electronically versus hard copy. If the HAS Form is submitted electronically, include in the subject line “Your Company Name – HAS Form”. The HAS Form(s) should be sent via email to Sandra Sroonian (sandra.sroonian@amec.com) and Wendy Johnson (wendy.johnson@amec.com) by the deadline.

Questions and Answers

AMEC received the following questions and has responded accordingly as summarized below.

1. Is the April 18th deadline for questions intended to be a deadline for questions regarding the Request for Qualifications?

Response: Yes, for the RFQ only.

2. Will a new question deadline be issued once the bid package has been released to the short list of contractors?

Response: Yes.

3. Will the contract holder (AMEC) for this project be supplying a bond to the owner (City of Traverse City)?

Response: That is yet to be determined.
4. We are a privately held corporation. We keep our financial statements confidential. We provide the MDOT with a full set of financial statements. They provide a financial rating based on their analysis of our financial statements. Could this analysis or any other documents be submitted for this financial request?

Response: Yes, please provide this documentation in lieu of a financial statement.

5. We are a privately held corporation; we do not release our financial statements to anyone. Would this eliminate us from bidding on this project? In the past our Accountants have given us a statement to release about our financial standing. Would this be acceptable?

Response: No, it will not eliminate you from bidding, but it could change our bonding requirements. Please submit the Accountants statement in the SOQ.

6. Is all of the dyke to be removed or just where the river flows?

Response: Only a section of the embankment for the dam will be removed. Refer to the 60% Design Drawings referenced in the RFQ. These drawings are available on the project website, http://www.theboardman.org under archives, engineering documents.

7. Does any of the concrete below (785) the river bottom, have to be removed?

Response: Concrete below 785 feet needs to be removed. Refer to the 60% Design Drawings.

8. Can we use the Northeast Corner of the Lagoon (east of the dyke) for a stockpile area for materials?

Response: AMEC’s 60% Design Drawings designates areas of the site where spoils will be disposed. These areas are being revised as the 90% Design Drawings are being prepared. Designated temporary stockpile areas will also be addressed in the final design.

9. Do we design a Water Release Channel or will you (the engineers)?

Response: Refer to the 60% Design Drawings for details regarding the proposed water control structure.
Subcontractor Health, Safety, and Environmental Evaluation Form

Company Name: ____

☐ MASTER for all projects

☒ Proposal/Specific Project: Request For Qualifications, Brown Bridge Dam Removal and Restoration, Boardman River, East Bay Township, Grand Traverse County, MI

AMEC Project Number: 3310110027

This form is not needed if supplies and no services are to be provided. Subcontractors within the following service industries are also excluded: Advertising, Computer & Data Processing, Accounting, Research, Laboratory Services (that do not include field work), Management and Miscellaneous Business Services. This form is required for specific field services on a project or MSSA.

### 1. WORK ACTIVITIES

Check the type of general services you will provide AMEC (* = 2007 NAICS code):

- ☐ Laboratory Services including Field Work (541)
- ☐ Surveying Services (541)*
- ☐ Construction Services (541)*
- ☐ Consulting Services (541)*
- ☐ Waste Transportation Services (562)*
- ☐ Drilling (238)*
- ☐ Remediation Services (562)*
- ☐ Other (State Type): ____

Number of employees in company: ____

Please briefly describe the scope of work you will be performing and if you will be working alone or if an AMEC employee will be present. Not applicable for SOQ submittal.

### 2. EMR

List your firm’s Experience Modification Rate (EMR) for the past five years.

```
20_  20_  20_  20_  20_
____  ____  ____  ____  ____
```

**NOTE:** All employers must have some form of Workers’ Compensation Insurance which is tied to the EMR. Attach EMR letter from underwriter. If you do not have an EMR, please provide an explanation. ____

### 3. SAFETY PERFORMANCE

Use your OSHA’s Form 300 to fill in safety statistics for the last five full years:

```
a. Hours Worked
  20_  20_  20_  20_  20_
  ____  ____  ____  ____  ____

b. Number of Recordable cases
  ____  ____  ____  ____  ____
```
Subcontractor Health, Safety, and Environmental Evaluation Form

c. Number of lost workday cases ______ ______ ______ ______ ______
d. Number of restricted/transferred cases ______ ______ ______ ______ ______
e. Number of fatalities ______ ______ ______ ______ ______

If you do not maintain an OSHA 300 Log, use OSHA’s definitions as defined in 29 CFR 1904 associated with lost time, restricted duty and medical treatment beyond first aid to complete the above table.

4. SAFETY MATURITY

4A. Do you have a written safety program/ manual?
   No [ ] Yes [ ] If yes, submit a copy of your Table of Contents

4B. Do you hold project-specific safety meetings, such as pre-job briefs, plan-of-the-day, toolbox, or tailgate?
   No [ ] Yes [ ] If yes, how often?
   Daily [ ] Weekly [ ] Bi-weekly [ ] Monthly [ ] Less often, as needed [ ]

4C. Do you conduct project safety inspections and audits to ensure compliance with your company’s safety requirements?
   No [ ] Yes [ ]
   If yes, who conducts the inspections and audits?
   NAME: ______ TITLE: ______ HOW OFTEN?

4D. Do employees who will work with or on this AMEC project read, write, and understand English such that they can perform work safely by following instructions without the use of an interpreter?
   No [ ] Yes [ ]

4E. Will you have a designated safety professional involved with work conducted for AMEC?
   No [ ] Yes [ ]

5. SAFETY TRAINING PROGRAMS

What training do you provide for your employees? Complete all training topics as either Yes, No or NA.
### Subcontractor Health, Safety, and Environmental Evaluation Form

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### 6. OSHA COMPLIANCE

6A. Has your company received any OSHA citations from a state, or federal agency within the last five (5) years?  
No [ ]  Yes [ ]  If yes, please provide copies of citations.

6B. Has your firm been cited within the last five (5) years for any environmental-related violations or other forms of Notices of Violation (NOVs)?  
No [ ]  Yes [ ]  If yes, please describe ______

### 7. REFERENCES

7A. List three (3) client references that could verify the quality and management commitment of your safety program.

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### COMPLETED BY:

Print Name: ______  Date: ______  Phone #: ______

Signature____________________________  Title:__________________________