

Bayview Professional Centre
10850 Traverse Highway
Suite 1111
Traverse City, MI 49684



Phone 231-946-6817
Fax 231-947-5441
info@rivercare.org
www.rivercare.org

Coordinating Sensible Stewardship Of The Land

Location: Traverse City Governmental Center, Commission Chambers
400 Boardman Avenue
Traverse City, MI 49684

Boardman River Dams Implementation Team

Grand Traverse County	City of Traverse City
Traverse City Light and Power Department	Grand Traverse Band of Ottawa and Chippewa Indians
Michigan Hydro Relicensing Coalition	US Fish and Wildlife Service
Michigan Department of Natural Resources	Michigan Department of Environmental Quality
Grand Traverse Conservation District (Ex officio)	Conservation Resource Alliance (Ex officio)
Rotary Camps and Services (Ex officio)	Watershed Center Grand Traverse Bay (Ex officio)
Grand Traverse County Road Commission (Ex officio)	

Approved Meeting Minutes

Date: August 18, 2011

Facilitator: Todd Kalish, Michigan Department of Natural Resources

Notes: hand written notes by Nate Winkler, Conservation Resource Alliance

Present:

Brett Fessell (Grand Traverse Band of Ottawa and Chippewa Indians)
Steve Largent (Grand Traverse Conservation District)
Amy Beyer, Nate Winkler (Conservation Resource Alliance)
Rick Westerhof (US Fish and Wildlife Service)
Todd Kalish (Michigan Department of Natural Resources)
Andy Knott (Watershed Center Grand Traverse Bay)
Mary Gillis (Grand Traverse County Road Commission)
Dennis Aloia (Grand Traverse County)
Ben Bifoss (City of Traverse City)
Jim Pawloski (Michigan Department of Environmental Quality)
Jim Cooper (Traverse City Light and Power Department)

By Phone:

Carl Platz (Army Corps of Engineers, Detroit District)
Jim Schramm (Michigan Hydro Relicensing Coalition)

- 1:00-1:05** **Introductions**
- 1:05-1:10** **Public comment** – John Hagan, Brown Bridge Quiet Area Advisory Committee, gave props to the meeting packet, saying it was very informative with regard to the project.
- 1:10-1:15** **Additions/deletions to the agenda**
Winkler suggested adding US Fish and Wildlife assessment of Union Street dam, Kalish added to “Communications” timeslot.

Kalish added a US Army Corps of Engineers update as Carl Platz of the Corps had called in to the meeting.
- 1:15-1:20** **Review and potential approval of the July 21, 2011 meeting minutes: discussion/decision item**
Item **approved** with no discussion.
- 1:20-1:20** **Review action items from July IT meeting: report**
Winkler noted that there are no outstanding action items.
- 1:20-1:25** **Protocol for payment processing and authorizing work items: discussion/decision item**
Kalish reviewed protocol which was outlined in a series of slides included in the meeting packet. The protocol was **approved** with little discussion amongst the IT.
- 1:25-1:30** **AMEC consulting agreement: discussion/decision item**
Bifoss provided overview on process up to date that morphed into current agreement that was to be transferred to the IT with fiduciary responsibilities to remain with the City. This included the review by the City attorney of the ability for the IT to be a contracting agent and her assessment of such (which was in the affirmative).

Aloia pointed out that the County’s attorney was not completely in agreement with this assessment however. The IT **approved** the transfer of the current AMEC contract with the City to the IT as will future contracts related to the project. The City will be the fiduciary for the project whether the component is under City or County ownership.
- 1:30-1:35** **US Army Corps of Engineers update: report**
Carl Platz gave a brief update noting that the Corps is going forward with the feasibility study and tasks are under development for the “35% Draft” EIS. In addition, the Corps’ habitat suitability index evaluation was underway as well.
- 1:35-1:45** **Sub-recipient agreement: discussion/decision**
Beyer described process by which the IT would enter into an agreement with CRA and other grant recipient/managers to flow funds from the granting agencies to the City and

County to pay contractor invoices. Two slides in the meeting packet were used to illustrate the process by which this would work. The process was subsequently **approved** by the IT. **Action:** IT, AMEC, and CRA to sign sub-recipient agreement

1:45-1:55 Authorization of work items: discussion/decision item

Winkler directed the group's attention to three attachments in the meeting packet. These included a new work item, wetland delineation at Sabin and Brown Bridge ponds and two scope items that were imminent-removal plans for Sabin and Brown Bridge dams which were summarized in table form. The work item and scope items were **approved** by the IT.

1:55-2:05 AMEC update: report

Sandra Sroonian provided an update on AMEC's activities related to the project. Sroonian ended the update by requesting direction from the group on the restoration concept for design at Brown Bridge pond. **Action:** Westerhof indicated that he would take the lead on setting up a meeting of a working group to discuss and provide direction to AMEC so that they may finalize the design. Winkler to post date, time, and venue once established.

2:05-2:15 AMEC invoice #2: report

Kalish, as manager for the Great Lakes Fishery Trust grant, provided a report to correlate activities performed and detailed in the AMEC invoice #2. The Fishery Trust grant will be paying for all activities in invoice #2 so Kalish's was the only report.

2:15-2:20 Garfield Township request for consideration to serve on IT: discussion/decision item

Winkler noted that Brad Kaye from Garfield Township has expressed interest in the township having a seat on the IT. After some discussion related to the decision matrix developed for this very circumstance, the IT **approved** adding Garfield Township to the IT as an ex officio member. **Action:** Todd Kalish to send a letter to Garfield Township to formally invite them to sit on the IT.

2:20-2:25 Stewardship update: report

Knott provided a brief synopsis of stewardship activities to date. There were no questions.

2:25-2:30 Fundraising activity report and fundraising updates: report

Winkler directed the group's attention to the fundraising tables and report in the meeting packet and asked if there were any questions. None were posed.

2:30-2:35 Communications update: report

Fessell provided information regarding a Tribal media event at Brown Bridge pond on August 23rd which will include a drum ceremony.

Winkler gave an update on the US Fish and Wildlife Service effort to inspect the Union Street dam to establish it's ability to prevent upstream passage of sea lamprey.

2:35-2:40 Bottomlands update: report

Largent updated the IT on activity that he and Sandra Sroonian were performing related to development of the short-term and long-term bottomlands management plans.

2:40-2:45 IT meeting schedule: discussion/decision item

Kalish initiated discussion and decision process on whether or not to go to monthly IT meetings. The IT **approved** going to a monthly meeting schedule. **Action:** Winkler to post remainder of 2011 IT meeting schedule

2:45-2:45 Agenda items for the next meeting:

Garfield Township update on land protection in the township for grant match purposes

2:45-2:45 Public comment:

None.

2:45 Meeting Adjourned